



## Travel Grant Application

IMPORTANT: This form must be typed and submitted via email to the Southwest Fire Science Consortium: [swfireconsortium@gmail.com](mailto:swfireconsortium@gmail.com) \*Due to legal funding restrictions, we are able to offer travel funding (reimbursement) to any non-federally employed person (state, local, private, academic, etc.) and USFS employees.

### Applicant Information

Full Name: \_\_\_\_\_  
*Last* *First* *M.I.*

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*

\_\_\_\_\_

*City* *State* *ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Conference/Event Title: \_\_\_\_\_

Location: \_\_\_\_\_

Dates of Travel (mm/dd/yy-mm/dd/yy): \_\_\_\_\_

Type of Attendance (check one):

- Presenter
- General Attendee
- Volunteer
- Other (please specify): \_\_\_\_\_

Support Needed:     Full (\$480)     Partial (please specify amount requesting): \_\_\_\_\_

## Travel and Budget Justification

Please indicate any travel expenses you will incur while attending the event:

- Airfare – estimated expense: \_\_\_\_\_
- Mileage (private vehicle) – estimated expense: \_\_\_\_\_
- Lodging – estimated expense: \_\_\_\_\_
- Rental vehicle – estimated expense: \_\_\_\_\_
- Registration cost: \_\_\_\_\_
- Per diem - estimated expense: \_\_\_\_\_

**NOTE:** Calculate mileage and per diem at the current government rate

Please provide a short description on why you are requesting a travel grant. NOTE: If your employer can provide any funds (including transportation) towards your travel, this increases your chances of approval!

Will you be able to attend the event if the grant is not awarded?  Yes  No